

GENERAL INSTRUCTIONS & ESSENTIAL INFORMATION

1. The university reserves the right to withdraw any advertised post at any time without assigning any reason. The right is also reserved with the university either to fill or not to fill any or all the posts and its decision in this regard shall be final.
2. Mere eligibility will not entitle any candidate for being called for interview.
3. The university reserves its right to place reasonable limit on the total number of candidates to be called for interview.
4. Stringent criteria may be applied for short-listing the candidates to be called for interview.
5. Minimum requirements of qualifications and/or experience can be relaxed in respect of exceptionally qualified candidates by the screening/selection committee with the approval of the Vice Chancellor.
6. Higher initial pay may be given to exceptionally qualified and deserving candidates.
7. Applicants not found suitable for higher positions may be considered for lower position in the same area of specialization.
8. Minimum qualifications will be as per UGC Regulations, 2010.
9. Relaxation of 5% marks will be provided at the Master's level in the case of SC/ST/Physically Handicapped candidates and to those Ph.D. degree holders, who have passed their Master's Degree prior to 19th September, 1991.
10. Reservation Policy will be followed as per Govt. of India Rules, wherever applicable. The SC/ST/OBC /PH candidates are required to attach necessary certificate(s) on prescribed format.
11. The process of selection may be by a written test/ presentation/ interview or a combination thereof.
12. Application should be accompanied with a non-refundable demand draft of Rs. 500 / for general category and Rs. 125 for SC/ST and handicapped candidates drawn in favour of the **Central University of Himachal Pradesh** payable at **Dharamshala**.
13. The application duly filled in the prescribed form must reach in the office of the **Registrar, Central University of Himachal Pradesh, Post Box No.21, Dharamshala, District Kangra - 176215, Himachal Pradesh** on or before **31st May, 2013** by superscribing on Envelope '**Application for the Post of.....**'. Applications received after this date shall not be considered. University will not be responsible for any postal delay.
14. The service conditions including pay band and age of superannuation shall be as per UGC rules/norms.
15. The **Controller of Examinations** shall be appointed for a term of five years and shall be eligible for re-appointment
16. The applicants serving in Government/Semi-Government organization/Public Sector Undertaking/Autonomous Organizations must send their applications "**Through Proper Channel.**" The applications received without the recommendations of the employers will not be considered. However, an advance copy of application may be sent followed by the original application through proper channel.
17. Candidates shall have to produce original documents at the time of Test/Interview.
18. Canvassing in any form may lead to cancellation of candidature.
19. Incomplete applications or without relevant supporting enclosures (attested copies of degree/certificates/marks sheets/ experience certificate, etc) will be out-rightly rejected.
20. Selected candidate may be posted at any place in Himachal Pradesh and in any department of studies.